



CITY OF BEXLEY COMPLAINT FORM

ABOUT FILING A COMPLAINT

The City of Bexley maintains high standards of personal and professional conduct for its employees. Any allegation of misconduct involving an employee of the City is taken very seriously. A citizen who wishes to file a complaint against an employee will be asked to provide as much detailed information as possible so that the alleged violation can be fully and fairly investigated. Any allegation that may involve criminal misconduct will be investigated following current criminal procedure and rules of evidence.

Any citizen who has questions regarding a City employee's actions or Departmental policy and/or procedure is encouraged to speak with a supervisor to resolve their questions before filing a formal complaint. To file a complaint, please fill out the Citizen Complaint Form below.

The information requested on the form is the information that is necessary to properly complete a complaint investigation. If the complaint involves alleged criminal activity, the matter will be investigated as a criminal offense. Every effort will be made to resolve a complaint in a timely matter while safeguarding the rights of the accuser as well as the accused.

Please note that it is a violation of Ohio Revised Code (Section 2921.15) to knowingly file a complaint against a peace officer that alleges the peace officer engaged in misconduct in the performance of the officer's duties if the person knows the allegation is false. Making a false allegation is a misdemeanor of the first degree and is punishable by a fine up to \$1,000 and by incarceration of up to 180 days.

This form may also be filled out online at bexley.org/complaint.

Please note that this form is not intended to file a complaint regarding overall City services or a request for service. To request service, please use the Bexley Base service or contact the appropriate department.

Your Name:

Your Street Address:

City, State, Zip:

Your Phone Number:

Email Address:

DEPARTMENT UNDER COMPLAINT:

Building Dept.

Elected Official

Fair Housing Law
Complaint (Landlord)

Police Dept.

Service Dept.

Unlawful employment or
public accommodation

Recreation Dept.

Other: _____



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NARRATIVE OF COMPLAINT

Please provide complete information for your complaint. Be as specific as possible: provide dates, times, name(s) of employee(s), witnesses, etc. Please continue on a second page if necessary.

I verify that the information provided is true to the best of my knowledge. I acknowledge that knowingly filing a false complaint against a peace officer is a first degree misdemeanor and punishable by law.

Complainant Signature

Date

TO SUBMIT A PAPER COMPLAINT FORM:

Completed forms can be mailed to Bexley City Hall, 2242 E. Main Street ATTN: Natalie Vawter, or dropped off in the water bill payment drop box in the parking lot of City Hall. If you have questions, call (614) 559-4200, or email communicator@bexley.org.

Internal Office Use Only:

Date Received:

Received By: